

Thank you for contacting Craft Technologies, Inc for your analytical needs. We request your cooperation in completing the form below as it will allow us to properly set-up your information in our system. Please enter your information and return the form to us by email (see submit button below).

Samples received prior to completion of form will not be processed.



NEW or CURRENT CLIENT UPDATE DETAILS FORM(Please provide information in English)

New Client

Update Client Information

Your Company/Organization Information

New accounts may be required to submit a valid credit card or pre-pay for services requested.

Legal Company Name:

Doing Business As:

Street Address (Physical Location):

PO
Box :

Zip Code:

Is your company located in the US? Yes No (if no, please indicate)

International companies are required to pre-pay for services. Contact our office for more information: samples@crafttechnologies.com

Number of years your company/organization has been in business:

If your company/organization is not an established client of CTI prepayment or a valid credit card are required before your submission will be processed. Contact our office to obtain information on how to pay by credit card: samples@crafttechnologies.com

Information obtained is kept confidential and for use of accounting department only.

Dun and Bradstreet No.

Federal Identification No.

Company Web Address:

Contact Details

Main Contact Name:

Company Phone#

Other Phone#

Main Email Address:

Other than the person above, please list additional persons to receive confidential information, either by email or by phone (notifications, data, etc.). **Only persons listed will receive information.** All notifications will be sent by email, unless otherwise noted. Results/Data will be transmitted by email only as a PDF file.

1. Contact Name:

Phone#

Email Address:

THIS PERSON TO RECEIVE: Sample Receipt Notifications Results/Data Phone Communications All

2. Contact Name:

Phone#

Email Address:

THIS PERSON TO RECEIVE: Sample Receipt Notifications Results/Data Phone Communications All

3. Contact Name: Phone#

Email Address:

THIS PERSON TO RECEIVE: Sample Receipt Notifications Results/Data Phone Communications All

New accounts may be required to submit a valid credit card or pre-pay for services requested.

Accounts Payable (The following information is required in order for your account to be set up correctly. Failure to provide information will be cause for delay in processing request.) The person(s) below will only receive invoices. International companies are required to pre-pay for services. Contact our office for more information: info@crafttechnologies.com

Is a Purchase Order Required for Invoice Submissions: Yes No

(If yes checked please provide with each sample submission.

Invoices to be received by Email Reg. Mail or Both

Legal Company Name:

Remittance Address:

City: State/Province Zip Code:

Accounts Payable Contact Name:

Company Phone# Other Phone#

Email Address:

Other Contact Name:

Company Phone# Other Phone#

Email Address: [Click Here to Send to CTI](#)

Craft Technologies, Inc. Payment terms are NET 30 upon receipt of invoice. Currency - US Dollar

Craft Technologies, Inc. accepts the following forms of payment: Check Credit Card (MasterCard or VISA) Electronic Funds Transfer (EFT). Credit Card and EFT payments will be accessed a convenience fee. For more information about forms of payment contact info@crafttechnologies.com

Other General Information

Turn Around Times: Normal (10-14 working days) Rush (5-7 working days, 50% surcharge) Emergency (3 business days 100% surcharge) 24-48 hour (200% surcharge) - Requires advance notice and confirmation

To request information about our Sample Retention Policy or return of sample(s) submitted please contact samples@crafttechnologies.com

Submit samples to: Craft Technologies, Inc. 4344 Frank Price Church Road, Wilson, NC 27893
Email: samples@crafttechnologies.com Phone 252-206-7071 Fax 252-206-1305

FOR CTI USE ONLY		CLIENT ACCT#	CLIENT CODE
SAMPLE REC.	ANALYSIS COMP.	ACCOUNTS PAYABLE	
INT	INT	INT	